

Helper's Checklist

This checklist is to be used by the observer in the triad group activity.

	Excellent	Fair	Poor
1. eye contact	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. posture	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. tone of voice	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. nodding of head	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. brief remarks to show he/she paying attention	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. focused on the speaker, not distracted	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. wasn't judgmental	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. no distracting personal habits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. wasn't nosy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. didn't ask "why" unnecessarily	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Put a check for every time you observed the following:

1. speaker got off track and helper refocused him/her
2. used a "summary-of-content" response
3. used a "summary-of-feeling" response
4. asked an open question

5. What is one way this helper could improve these skills?